

Plan on Use of Capacity Enhancement Grant in 2009/10 School Year

Name of School: Maryknoll Fathers' School (Secondary Section)

No. of operating classes: 24

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-Charge
I.T.	To promote the use of IT in teaching	(4) To employ an IT assistant () to assist the IT technician to provide technical support to teachers on teaching and learning.	Teachers' workload in preparing IT teaching materials will be relieved.	From September 2009 to August 2010	Salary for IT assistant: [\$6,500 /month. incl. 5% MPF]: \$6,825 x12 = \$81,900	Ability to help the IT technician and teachers	Performance appraisal of the IT seed.	Mr. Kwan Kwok Hon
					Total: \$524,671.20			

Summary Statement for the Use of Capacity Enhancement Grant for 2009/10 School Year

	Income	Expenditure
Capacity Enhancement Grant available for the year 2009/10	\$458,927.00	
Balance brought forward from Capacity Enhancement Grant 2008/2009	\$184,204.00	
Total budget for Capacity Enhancement Grant in 2009/10		\$ 524,671.20
Balance to be carried forward to the next financial year	\$118,459.80	