

<b>Major Concern 1: To promote the holistic development of students.</b>					
<b>Strategies / Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>People Responsible</b>	<b>Resources Required</b>
<b>1.1 To strengthen students' moral development.</b>					
<b>1.1.3 To strengthen communications with parents through regular and special activities.</b>					
(1) To hold meetings with newly enrolled Form 1 students' parents.	August 2008	(1) 60% of the parents attended the activity. (2) 2/3 of the participants are satisfied.	Questionnaires to participants.	Mr. Leung Ka Ming and Ms. Yu Pui Sai	Financial resources.
(2) To organise activities jointly with the PTA in enhancing better communications with parents.	September 2008 – June 2009	(1) At least three activities (talks/outings/competitions) are organised (2) 50% of the participants are satisfied.	Questionnaires to participants.	Mr. Chow Kai Yin & other teacher members of the Executive Committee of the PTA	Financial resources provided by the PTA
(3) To hold a Parents Day after the Half-yearly Examination to exchange views and ideas with parents.	January 2009	(1) 50% of the parents attended the activity. (2) 2/3 of the participants are satisfied.	Questionnaires to participants.	Mr. Chow Kai Yin	Time allocation
(4) To provide meetings for junior form students' parents and teachers to collect parents' opinions to the School.  (At least 2 meetings with Form 1 and F.2 students' parents; and at least 1 meeting with Form 3 students' parents.)	September 2008 – May 2009	(1) 60% of the Form 1 students' parents and 40% of the Form 2 and 3 students' parents attended the meetings. (2) 2/3 of the participants are satisfied.	Questionnaires to participants.	Mr. Leung Ka Ming, Ms. Yu Pui Sai, and Mr. Chow Kai Yin	Financial resources

<b>1.2 To improve students' discipline and behaviour.</b>					
<b>1.2.1 To enhance efforts to enforce the school regulations.</b>					
(1) To enforce school regulations through concerted effort from all staff in a firm and understanding attitude.	September 2008 – August 2009	Number of unfavourable records on student behaviour is reduced by 5%.	Records of Discipline Board	Mr. Yuen Hon Wah	Time allocation
(2) To provide brief reports on discipline and counselling cases in staff meetings.	September 2008 – June 2009	All teachers are well informed of the critical behavioural or emotional problems of students.	(1) Minutes of staff meetings (2) Questionnaire to teachers	Mr. Yuen Hon Wah and Mr. Leung Ka Ming	Time allocation
(3) Regular meetings among the Discipline Board, Guidance and Counselling Team and Class Teachers.	September 2008 – July 2009	Meetings are held at least once in every two months.	Minutes of meetings	Principal	Time allocation
<b>1.2.2 To have well-behaved students act as role models.</b>					
(1) To select and award “Model Students of the Month” and “Model Students of the Year” in each class.	September 2008 – May 2009	Results of the Model Students selection are posted before the end of the following month.	Records of Model Students selection	Mr. Leung Ka Ming and Class Teachers	Time allocation
(2) To give out “Tidy Appearance” awards to students in each class.	September 2008 – May 2009	Results of the Tidy Appearance selection are posted in classrooms before the end of the following month.	Records of Class Teachers	Mr. Leung Ka Ming and Class Teachers	Time allocation
(3) To increase the number of prefects from junior forms.	September 2008 – May 2009	At least 10 prefects are recruited from. F.3 or below.	Records of the Discipline Board	Mr. Yuen Hon Wah	Human resources
<b>1.2.3 To help students accept the school's rules and regulations.</b>					

(1) To provide reasonable and acceptable school regulations by listening to students' views and suggestions.	February 2008 – July 2009	At least one meeting is held among student representatives and teachers.	Summary of views collected from students.	Mr. Chow Kai Yin	Time allocation
(2) To assist students in accepting the school regulations by discussing them during Class Teacher Time.	September 2008	Number of unfavourable records on student behaviour is reduced by 5 %.	Records of Discipline Board and Stakeholder Survey for students	Class Teachers	Time allocation during Class Teacher's time
(3) To organise assemblies to disseminate the rationale of school regulations to students.	September 2008 – October 2008	One assembly is held for explaining school regulations to all classes.	Records of Discipline Board	Mr. Yuen Hon Wah	Time allocation
(4) To organise parents' meetings to disseminate the rationale of school regulations and to collect parents views on school regulations.	July 2008 – June 2009	(1) Copies of school regulations are given to all parents. (2) At least one meeting is held for explaining the school regulations to F.1 parents. (3) At least one parents' gathering is held in the school year to collect their opinions.	(1) Records of Discipline Board. (2) Records of parents' meetings or gatherings	Mr. Yuen Hon Wah Mr. Chow Kai Yin	Time allocation and human resources
(5) To introduce the Merit Award System.	September 2008 – June 2009	Tickets for awarding merits to students are given to teachers.	Records of Counselling Team	Mr. Leung Ka Ming	Time allocation and human resources

**Major Concern 2: To enhance harmonious relations and to promote a sense of belonging to the school.**

Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<b>2.1 To create a caring school ethos.</b>					
<b>2.1.1 To make use of inter-house and extra-curricular activities to enhance students' sense of belonging.</b>					
(1) To encourage students to participate in various types of activities.	September 2008 – June 2009	Participation rates are raised by 10 %.	ECA records and performance in the students' participation in the activities	Advisers of Houses and activity clubs	Human resources and financial resources
(2) To add new activity clubs according to students' needs.	September 2008	New activity clubs are established.	ECA records	Ms. Hung Yuk Yee	Human resources
(3) To make use of the OLE session to provide a wide range of learning experiences for students.	September 2008 – June 2009	(1) The OLE session is included in the school timetable. (2) 50 % of students found the OLE session interesting and meaningful.	Questionnaires to students	Mr. Kwan Kwok Hon	Human resources and financial resources

<b>2.2 To promote teamwork and collaboration among staff members.</b>					
<b>2.2.2 To promote teamwork through co-planning, co-teaching and peer classroom observation.</b>					
(1) To enhance lesson planning and teaching through co-planning and co-teaching.	September 2008 – June 2009	At least once per school year for each subject.	Records of subject departments.	Subject Heads	Time allocation
(2) To carry out peer classroom observation.	September 2008 – June 2009	At least once per school year for each subject.	From the evaluation reports of the respective subjects	Subject Heads	Time allocation
(3) To introduce co-planning periods.	September 2008 – June 2009	2/3 of the teachers found the co-planning periods useful.	From the evaluation reports of the respective subjects	Subject Heads	Time allocation
<b>2.2.6 To organise more social activities for teachers.</b>					
(1) To participate in the 51 <sup>st</sup> School Anniversary Dinner to enhance a sense of belonging among teachers.	September 2008	2/3 of the teachers participated in the activity.	Records of teachers' attendance.	Social Convenors	Time allocation
(2) To visit our sister school in Shenzhen to promote collaboration among teachers.	October 2008	(1) 2/3 of the teachers participated in the activity. (2) 50% of the teachers are satisfied.	Records of teachers' attendance and questionnaires to teachers.	Mr. Chow Kai Yin and Ng Siu Man	Human resources and financial resources
(3) To organise Professional Development Days to promote teamwork among teachers.	October 2008 – April 2009	(1) 2/3 of the teachers participated in the activity. (2) 50% of the teachers are satisfied.	Records of teachers' attendance and questionnaires to teachers.	Mr. Ng Siu Man	Human resources and financial resources
(4) To hold staff lunch on Sports Days, before Christmas and at the end of the school year to promote a sense of belonging.	October 2008 – June 2009	(1) 2/3 of the teachers participated in the activity. (2) 50% of the teachers are	Records of teachers' attendance and questionnaires to teachers.	Social Convenors	Human resources

		satisfied.			
(5) To organise sports events (such as relay races, soccer matches and hiking) for teachers to promote teamwork.	September 2008 – June 2009	50% of the participants are satisfied.	Questionnaires to participants	Mr. Ng Siu Man	Time allocation

<b>Major Concern 3: To raise students' academic standard</b>					
<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>People Responsible</b>	<b>Resources Required</b>
<b>3.1 To improve the public examination results</b>					
<b>3.1.1 To improve teacher pedagogy</b>					
(1) To join the training courses organised by EDB.	September 2008– January 2009	60% of teachers relevant to the teaching load in the NSS in 2009 completes the EDB training	EDB training courses record	Mr. Kwan Kwok Hon	Time allocation
(2) To visit our sister school in Shenzhen for class observation and experience sharing.	October 2008	50% of teachers find the visit helpful and useful.	Questionnaires	Mr. Chow Kai Yin and Ng Siu Man	Financial resources and time allocation
(3) To hold a talk on Integrated Education for teachers.	December 2008	50% of teachers find the talk helpful and useful.	Questionnaires	Mr. Ng Siu Man	Financial resources and time allocation
(4) To organise the DOLACCE programme for teachers.	October 2008 – May 2009	50% of teachers find the programme helpful and useful.	Questionnaires	Mr. George Koehoorn and Ms. Ng Suk Han	Human resources and time allocation

<b>3.1.2 To improve the examination skills of students</b>					
To provide examination skills training to students by attempting past examination paper as summer holiday tasks.	July 2009– August 2009	(1) 40% of F.5 and F.7 students demonstrate such skill in the internal examinations;  (2) All F.4 and F.6 students complete their summer assignments.	Computer record	Subject teachers	Human resources
<b>3.2 To raise students' English standard</b>					
<b>3.2.1 To encourage students to read more English books</b>					
(1) To compile a list of recommended English books and urge students to read the books.	September 2008 – June 2009	Every student reads at least two books in the list.	English (GR) teachers keep the reading records of students	English (GR) teachers	Purchase of recommended English books
(2) To require students to read English books during the Morning Reading Time.	January 2009 – June 2009	Students can only read English books during the Morning Reading Time starting from the second school term.	Questionnaires to students	Class teachers.	Human resources
<b>3.2.3 To make use of the grants from “Special Support for EMI Schools”</b>					
(1) To hire a second NET.	September 2008 – June 2009	60% of the students found the NET helpful.	Teachers' feedbacks and questionnaires to students	Ms. Becky Yu	Financial resources
(2) To provide a writing course for Form 4 students.	September 2008 – June 2009	60% of the students found the course useful and helpful.	Teachers' feedbacks and questionnaires to students	Ms. Becky Yu	Financial resources
(3) To introduce a phonics course for Form 1 students.	September 2008 – June 2009	60% of the students found the course useful and helpful.	Teachers' feedbacks and questionnaires to students	Ms. Becky Yu	Financial resources
(4) To upgrade and replace the resources in the English	September 2008 – June 2009	60% of the students using the upgraded English Corner are	Logbook of the English Corner.	Ms. Becky Yu	Financial resources



Corner.		satisfied.			
<b>3.3 To raise students' spirits and motivation in leaning</b>					
<b>3.3.3 To join e-learning service provider</b>					
To hire service and to adopt an online English Learning Platform.	November 2008 – August 2009	60% of F.1 and F.2 students used the online programme according to schedule.	User record provided to school by service provider	Ms. Becky Yu	Financial resources
<b>3.3.4 To collect students' suggestions on types of books they want to read.</b>					
(1) To hold a "Best Ten Books" election to raise students' awareness on a good reading habit.	January 2009 – February 2009	60% of students voted.	Voting by students.	Ms. Chan Pik Kwan	Human resources and financial resources
(2) To carry out a survey on students' reading habit during the Morning Reading Time.	May 2009	(1) 60% of students responded. (2) 50% of students found the Morning Reading Time enjoyable.	Questionnaires to students.	Ms. Chan Pik Kwan	Human resources